

Corporate Policy and Strategy Committee

10.00 am, Tuesday, 1 December 2015

Present

Councillors Burns (Convener), Howat (Vice-Convener), Barrie (substituting for Councillor Rankin), Child, Edie, Godzik, Ricky Henderson, Hinds, Main, Mowat, Rose and Rust.

1. Minute

Decision

To approve the minute of the Corporate Policy and Strategy Committee of 3 November 2015 as a correct record.

2. Corporate Policy and Strategy Committee Key Decisions Forward Plan January to April 2016

The Corporate Policy and Strategy Committee Key Decisions Forward Plan for January to April 2016 was presented.

Decision

To note the Key Decisions Forward Plan for January to April 2016.

(Reference – Key Decisions Forward Plan January to April 2016, submitted.)

3. Corporate Policy and Strategy Committee Rolling Actions Log

Details were provided of the outstanding actions arising from decisions taken by the Committee.

Decision

1) To agree to close the following actions:

Action 6 – Edinburgh's Multi Agency Sexual Exploitation Policy

Action 13 – Smoke Free Policy.

2) To provide completion dates for the following actions:

Action 8 – Sustainable Edinburgh 2020 Annual report 2014-15

Action 10 – Policies – Assurance Statement.

3) To otherwise note the Rolling Actions Log.

(Reference – Rolling Actions Log, submitted.)

4. Corporate Performance Framework – Performance to September 2015

The Council had approved a revised Corporate Performance Framework aligned to political, partnership and operational outcomes.

A six month update on performance against corporate performance measures and targets for all the Council strategic outcomes described in the Council Business Plan 2015-18 was provided.

Decision

To note the Council performance for the period to September 2015 on delivery of outcomes reported via the Corporate Business Insight Dashboard.

(References – Act of Council No 12 of 24 October 2013; report by the Deputy Chief Executive, submitted.)

5. E-cigarettes (Vapourisers) – Update on Health Considerations

The Committee had approved the Council's Smoke Free Policy and requested an update on developments in relation to evidence on the health risks from the inhalation of e-cigarettes as it related to the Policy.

An update was provided which indicated that there was still a lack of data on the long term health effects of the use of e-cigarettes and for public health and at the moment there were no material developments in relation to evidence on the health risks from the inhalation of e-cigarettes.

Decision

- 1) To note the update on health considerations for e-cigarettes (vapourisers) as it related to the Smoke Free Policy.
- 2) To note that any material changes which developed, such as Scottish or UK Government advice or significant public health research findings, would be reported to Committee, together with any implications for the Smoke Free Policy.
- 3) To note that an annual report on the policy would be provided by the end of 2016 which should explicitly highlight any developments on e-cigarettes with regard to additional evidence on health issues.

(References – Corporate Policy and Strategy Committee, 1 September 2015 (item 5); report by the Deputy Chief Executive, submitted.)

6 Workplace Policy on Alcohol, Drug and Substance Misuse

Details were provided on the outcome of a review which had been undertaken on the Workplace Policy on Alcohol, Drug and Substance Misuse, which highlighted the consequences for employees who did not seek help or took drugs and alcohol in the workplace.

Decision

- 1) To approve the revised and updated Procedure.

- 2) To note the report by the Deputy Chief Executive.
- 3) To agree that a further report be submitted to the Committee with possible additional guidance for managers on the recording and onward reporting of policy breaches.

(References –Policy and Strategy Committee 9 August 2011 (item 3); report by the Deputy Chief Executive, submitted.)

7. Filming in Edinburgh

Details were provided on the introduction of a scheme that would enable filmmakers filming in Edinburgh to apply for a “notice of no objection”.

Decision

- 1) To note the potential for changes in Council policies relating to traffic management in Edinburgh to impact upon the delivery of the Film Charter and agree that, where practical, Film Edinburgh should be consulted on proposals of this nature to determine any negative impacts on filming in Edinburgh.
- 2) To approve in principle the introduction of a “notice of no objection” scheme wherein filmmakers would be able to apply for a non-contractual notice stating that the Council had no objection to them filming on the street provided the Code of Practice for filming in Edinburgh was adhered to. Authority to endorse the notices would be delegated to the Director of City Strategy and Economy.
- 3) To note that appropriate adjustments would be made during the current review of the Scheme of Delegation to Officers.
- 4) To note the proposed development of a film and television studio complex at Old Pentland in the Midlothian local authority area.

(Reference – report by the Executive Director, City Strategy and Economy, submitted.)

8. Addressing Sexual Exploitation and Human Trafficking

Details were provided on the guidance on child sexual exploitation and Edinburgh’s multi-agency support protocol for victims of human trafficking (children and adults).

Decision

- 1) To approve the guidance on addressing child sexual exploitation as detailed in Appendix 1 to the report by the Chief Social Work Officer.
- 2) To approve the multi-agency support protocol for victims of human trafficking (children and families) as detailed in Appendix 2 to the report.
- 3) To note that associated action plans to address sexual exploitation of children and adults were being developed and their progress monitored as part of ongoing improvement activity.
- 4) To note that associated training and publicity plans were being developed.

(Reference – report by the Chief Social Work Officer, submitted.)

Declaration of Interests

Councillor Edie declared a financial interest as Chair of the Care Inspectorate and left the meeting during the Committee's consideration of the above item.

9. Edinburgh, the Lothians and Scottish Borders Multi-Agency Public Protection Arrangements – Annual Report 2014-15

The annual report for Edinburgh, the Lothians and Scottish Borders Multi-Agency Public Protection Arrangements (MAPPA) 2014/15 was presented. Details were provided on the roles and responsibilities of partner agencies, achievements in developing practice, strategic overview arrangements and statistical information for managing the risk posed by registered sex offenders and restricted patients.

Decision

To note the annual report as detailed in Appendix 1 to the report by the Chief Social Work Officer.

(Reference – report by the Chief Social Work Officer, submitted)

Declaration of Interests

Councillor Edie declared a financial interest as Chair of the Care Inspectorate and left the meeting during the Committee's consideration of the above item.

10. Committee Report Process – referral from the Governance, Risk and Best Value Committee

The Governance, Risk and Best Value Committee had referred a report which detailed the proposed actions to make efficiencies to the committee report process to this Committee to review the volume of reports considered, in particular those by the Finance and Resources Committee and to review the Committee Terms of Reference to re-balance the workload of each Committee.

Decision

To note the intention to report back early in the New Year on improved business processes, including adjustments to the Officer Scheme of Delegation and the Political Management Arrangements.

(References – Governance, Risk and Best Value Committee 19 October 2015 (item 8); referral report from the Governance, Risk and Best Value Committee, submitted)

11. Common Good Asset Register – referral from the Governance, Risk and Best Value Committee

The Governance, Risk and Best Value Committee had referred a report on the costs and timescales involved in updating the register of Common Good Assets, including a definition of Common Good and the Council's responsibilities concerning such assets, to this Committee for consideration.

Decision

- 1) To instruct officers to update the Common Good Asset Register. A strand of this work was to explore innovative ways of involving higher education establishments, historical societies and other community groups.
- 2) To agree that the Leader of the Council write to COSLA suggesting that Common Good be put on the agenda for a future meeting, in order that local authorities could establish a uniform position on Common Good.
- 3) To refer the costs involved in carrying out such an exercise to the Council budget meeting on 21 January 2016.
- 4) To agree that officers be instructed to continue to explore innovative ways of involving higher education establishments, historical societies and other community groups as part of the work.

(References – Governance, Risk and Best Value Committee 12 November 2015 (item 4); referral report from the Governance, Risk and Best Value Committee, submitted)